

# CHRISTIAN MALFORD PARISH COUNCIL

9 Manor Farm Drive, Sutton Benger, Wiltshire, SN15 4RW

✉ parishclerk@christianmalford.org.uk    🌐 www.christianmalford.org.uk

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## To: Members of Christian Malford Parish Council

You are summoned to attend an **Annual Meeting** of **Christian Malford Parish Council** to be held at **The Christian Malford Village Hall** on **Tuesday 1<sup>st</sup> May 2018** commencing at **19.45**.



Linda Bragg

Clerk to the Parish Council

26 April 2018

*Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where each member of the public is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider a matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).*

## AGENDA

022<sup>(18)</sup> To elect a Chairman and to receive the Statutory Declaration of Acceptance of Office.

023<sup>(18)</sup> To note those in attendance and receive apologies for absence.

024<sup>(18)</sup> To receive a Statutory Declaration of Acceptance of Office from all Councillors.

025<sup>(18)</sup> To receive any **declarations of interest** from members concerning specific items on the agenda.

026<sup>(18)</sup> **Public Forum Session** - To receive questions and comments from the public. *(This session will last no longer than 15 minutes).*

027<sup>(18)</sup> To receive and approve the minutes of the Parish Council Meeting held on 03 April 2018.

028<sup>(18)</sup> To review and approve Policies and Procedures for Christian Malford Parish Council:

- a) Privacy Policy (v1.0) and GDPR Consent Form (v1.0)
- b) Complaints Procedure (v1.0)
- c) Persistent & Vexatious Complaints Procedure (v1.0)
- d) Publication Scheme (v1.0)
- e) Removable Media Policy (v1.0)
- f) Standing Orders (v3.0)
- g) Financial Regulations (v3.0)

029<sup>(18)</sup> To review and appoint members with responsibility to co-ordinate:

- a) Planning Working Group
- b) Finance & Personnel
- c) Highways
- d) Recreation Ground
- e) Burial Ground
- f) Malford Meadow

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- g) Neighbourhood Development Plan
- h) Flooding/Emergency Plans
- i) Village Hall
- j) Allotments
- k) Rising Sun
- l) Maintenance Officer
- m) Website

## 030<sup>(18)</sup> Financial Issues

- a) To receive monthly accounts statement, approve invoices and agree cheques for signing.
- b) To approve a Community Grant of £48.00 for the PCC to cover the cost of the garden waste wheelie bin collections for 2018-19.
- c) To approve a Community Grant of £500.00 for the Christian Malford Allotmenters Association for the installation of a solar powered pump.
- d) To approve the Annual Safety Inspection of the play park equipment and skate park by Wicksteed.
- e) To approve and sign the direct debit mandate for the contract with Hills Group Waste for the trade waste collection contract 2018-19 (in accordance with Section 6.7 of the Financial Regulations (v3.0)).
- f) To note the increase in the Clerk's hourly rate to £10.676 with effect from 1 April 2018.

## 031<sup>(18)</sup> Planning and Development Control

- a) To note the current status of previously considered planning applications:

| Planning Ref:                              | Details   | PC Decision   | WC Decision      |
|--|---|---------------|------------------|
| 17/00945/FUL<br>APP/Y3940/W/<br>17/3185524 | Foxham Farmhouse, SN15 4NQ - Retention of barn conversion to C3 residential use & installation of replacement oil tank.   | Object        | <b>Dismissed</b> |
| 18/00523/FUL                               | Christian Farm, Foxham Road SN15 4NE - Demolition of Existing Poultry Buildings and Replacement with 4 New Poultry Buildings and Associated Infrastructure.   | Object        |                  |
| 18/01247/FUL                               | Field Cottage Main Road SN15 4DA - Construction of two field holiday timber cabins  | No Objections | <b>Refuse</b>    |
| 18/02447/FUL                               | 16 Lime Trees, SN15 4BN - Proposed extension over existing double garage. Existing dormer window flat roofs to be replaced with pitched and hanging tiles to be replaced with Cederal weatherboard. | No Comment    |                  |
| 18/02507/FUL                               | 3 Roundwood View, SN15 4BG - Two storey rear extension.   | No Comment    |                  |
| 18/02675/FUL                               | Thornend Cottage, 87 Thornend, SN15 4BX – Two storey extension and balconies.   | No Comment    |                  |

- b) To note any other planning matters.

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032<sup>(18)</sup> **Highways and CSW** - To receive an update report from Cllr I Patterson.

033<sup>(18)</sup> **Recreation Ground**

- a) To receive an update report from Cllr S Depla.
- b) To consider the location on the Recreation Ground for the storage containers.

034<sup>(18)</sup> **Malford Meadow** - To receive an update from Cllr P Hines.

035<sup>(18)</sup> **Allotments** - To receive an update from Cllr R Dennis.

036<sup>(18)</sup> **Burial Ground** - To receive an update from Cllr R Dennis.

037<sup>(18)</sup> **Rights of Way** - To receive an update report from Cllr C Read.

038<sup>(18)</sup> **Rising Sun** - To receive an update report from Cllr M Lawrence.

039<sup>(18)</sup> **Annual Parish Meeting** - To receive an update from Cllr S Depla.

040<sup>(18)</sup> **Wiltshire Council Matters**

041<sup>(18)</sup> To note the Clerk's Report and Outstanding Actions, including main items of correspondence.

042<sup>(18)</sup> To note the date of the next **Parish Council Meeting** as **Tuesday 5 June 2018** in the Village Hall.