

Christian Malford Parish Council

Minutes of the Annual Meeting of the Parish Council

Held on Tuesday 01 May 2018 at the Village Hall, Christian Malford

- 022⁽¹⁸⁾ **To elect a Chairman and to receive a Statutory Declaration of Acceptance of Office**
It was **resolved** that Mr Stephen Depla be elected Chairman and the Statutory Declaration was duly signed and endorsed by the Parish Clerk, Mrs L Bragg.
- 023⁽¹⁸⁾ **To note those in attendance and receive apologies**
Members present were noted as Councillors: S Depla (Chair), C Read, M Lawrence, I Patterson, B Kimber and R Dennis. Also present: L Bragg, Clerk, 16 members of the public and Cllr H Greenman (arrived at 20.45).

Apologies were received from Cllrs P Hines (work), M Johnson (personal) and N Cox (unwell).
- 024⁽¹⁸⁾ The Statutory Declarations of Acceptance of Office were duly signed and endorsed by the Parish Clerk, Mrs L Bragg for all Councillors.
- 025⁽¹⁸⁾ **To receive any Declarations of Interests**
There were no Declarations of Pecuniary Interests for the purposes of the meeting.
- 026⁽¹⁸⁾ **Public Forum Session** – several members of the public spoke on the issue of the storage containers at the Recreation Ground.
- 027⁽¹⁸⁾ It was **resolved to approve** the minutes of the Parish Council Meeting on 3 April 2018 and they were duly signed.
- 033⁽¹⁸⁾ **Recreation Ground**
b) It was **agreed** to move this item up the Agenda. Cllrs S Depla updated the Council on matters raised with regard to the storage containers, purchased by the CM Cricket Club, and their installation at the Recreation Ground. It was **resolved to agree** to the proposal to site 1 container alongside the Pavilion and 1 on the Car Park, subject to raising funds to have them both timber clad, to install security and anticlimbing measures and to plant hedging to further prevent anti-social behaviour. The on-going maintenance of the containers will be added to the Council's current maintenance contract.
- 028⁽¹⁸⁾ It was **resolved to approve** the Policies and Procedures as:
a) Privacy Policy (v1.0) and GDPR Consent Form (v1.0) – **Adopted.**
b) Complaints Procedure (v1.0) – **Adopted.**
c) Persistent & Vexatious Complaints Procedure (v1.0) - **Adopted.**
d) Publication Scheme (v1.0) - **Adopted.**
e) Removable Media Policy (v1.0) - **Adopted.**
f) Standing Orders (v3.0) - **Adopted.**
g) Financial Regulations (v3.0) - **Adopted.**
- 029⁽¹⁸⁾ It was **resolved to approve** the appointment of Councillors with responsibility to co-ordinate:
a) Planning Working Group – C Read (Lead), B Kimber and M Lawrence.

- b) Finance & Personnel – S Depla (Finance) and M Johnson (Personnel).
- c) Highways – I Patterson.
- d) Recreation Ground – S Depla.
- e) Burial Ground – R Dennis.
- f) Malford Meadow - P Hines.
- g) Neighbourhood Development Plan – M Lawrence.
- h) Flooding/Emergency/River Plans – N Cox.
- i) Village Hall – N Cox.
- j) Allotments – R Dennis.
- k) Rising Sun – M Lawrence.
- l) Maintenance Officer – M Lawrence.
- k) Website – M Johnson.

(Also approved – Rights of Way – C Read).

030⁽¹⁸⁾ Finance

- a) It was **resolved to approve** the monthly accounts statement and invoices totalling £1,111.45 and the cheques were duly signed
- b) It was **resolved to approve** a Community Grant of £48.00 for the PCC to cover the cost of the garden waste wheelie bin collections for 2018-19.
- c) It was **resolved to approve** a Community Grant of £500.00 for the Christian Malford Allotmenters Association for the installation of a solar powered pump.
- d) It was **resolved to approve** the Annual Safety Inspection of the play park equipment and skate park by Wicksteed at a cost of £90.00.
- e) It was **resolved to approve** the direct debit mandate for the contract with Hills Group Waste for the trade waste collection contract 2018-19 (in accordance with Section 6.7 of the Financial Regulations (v3.0) and it was duly signed by Cllrs M Lawrence and B Kimber.
- f) The increase in the Clerk's hourly rate to £10.676 with effect from 1 April 2018 was **noted**.

031⁽¹⁸⁾ Planning and Development Control

- a) The current status of previously considered planning applications was **noted**:

Planning Ref:	Details	PC Decision	WC Decision
17/00945/FUL APP/Y3940/W/ 17/3185524	Foxham Farmhouse, SN15 4NQ - Retention of barn conversion to C3 residential use & installation of replacement oil tank.	Object	Dismissed
18/00523/FUL	Christian Farm, Foxham Road SN15 4NE - Demolition of Existing Poultry Buildings and Replacement with 4 New Poultry Buildings and Associated Infrastructure.	Object	
18/01247/FUL	Field Cottage Main Road SN15 4DA - Construction of two field holiday timber cabins	No Objections	Refuse
18/02447/FUL	16 Lime Trees, SN15 4BN - Proposed extension over existing double garage. Existing dormer window flat roofs to be replaced with pitched and hanging tiles to be replaced with Cederal weatherboard.	No Comment	
18/02507/FUL	3 Roundwood View, SN15 4BG - Two storey rear extension.	No Comment	

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18/02675/FUL	Thornend Cottage, 87 Thornend, SN15 4BX – Two storey extension and balconies.	No Comment	
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b) No other planning matters were raised.

032⁽¹⁸⁾ **Highways and Parish Steward** - Cllr I Patterson gave an update on Highways matters.

033⁽¹⁸⁾ **Recreation Ground**

a) Cllr S Depla gave an update on the Recreation Ground.

034⁽¹⁸⁾ **Malford Meadow** – no report was received.

035⁽¹⁸⁾ **Allotments** - no report was received.

036⁽¹⁸⁾ **Burial Ground** - no report was received.

037⁽¹⁸⁾ **Rights of Way** – no report was received.

038⁽¹⁸⁾ **Rising Sun** - Cllr M Lawrence gave an update.

039⁽¹⁸⁾ **Annual Parish Meeting** – Cllr S Depla thanked everyone for their involvement. It was noted that the attendance was disappointing and that next year’s meeting needs more ‘advertising’.

040⁽¹⁸⁾ **Wiltshire Council** – no matters were raised.

041⁽¹⁸⁾ The Clerk’s report was received. (Forms part of these minutes and is available on request from the Clerk).

042⁽¹⁸⁾ The date of the next meeting of the Christian Malford Parish Council was noted as being on Tuesday 05 June 2018 in the Village Hall, starting at 7.45pm.

Chairman.....

Date.....