

Christian Malford Parish Council

Minutes of the Annual Meeting of the Parish Council

Held on Tuesday 07 May 2019 at the Village Hall, Christian Malford

- 018⁽¹⁹⁾ **To elect a Chairman and to receive a Statutory Declaration of Acceptance of Office**
It was **resolved** that Mr Stephen Depla be elected Chairman and the Statutory Declaration was duly signed and endorsed by the Parish Clerk, Miss Linda Roslyn.
- 019⁽¹⁹⁾ **To note those in attendance and receive apologies**
Members present were noted as Councillors: S Depla (Chair), M Johnson, C Read, M Lawrence, I Patterson, B Kimber and N Cox. Also present: L Roslyn, Clerk, 1 member of the public and Cllr H Greenman. No **Apologies** were received.
- 020⁽¹⁹⁾ It was **resolved to approve** the co-option of Kevin Assinder and the Statutory Declaration was duly signed and he was invited to join the meeting.
- 021⁽¹⁹⁾ **To receive any Declarations of Interests** - no Declarations of Pecuniary Interests for the purposes of the meeting.
- 022⁽¹⁹⁾ **Public Forum Session** – no matters raised.
- 023⁽¹⁹⁾ It was **resolved to approve** the minutes of the Parish Council Meeting on 9 April 2019 and they were duly signed.
- 024⁽¹⁹⁾ It was **resolved to approve** the Policies and Procedures with no amendments as:
- Standing Orders (v3.0) – **Adopted.**
 - Financial Regulations (v3.0)
 - Privacy Policy (v1.0) and GDPR Consent Form (v1.0) - **Adopted.**
 - Complaints Procedure (v1.0)
 - Persistent & Vexatious Complaints Procedure (v1.0)
 - Publication Scheme (v1.0)
 - Removable Media Policy (v1.0)
 - Allotment Rules & Procedures (v3.0)
- 025⁽¹⁹⁾ It was **resolved to approve** the Asset Register (v2.7) with one amendment.
- 026⁽¹⁹⁾ It was **resolved to approve** the renewal of the Council's Insurance Policy with BHIB for 2019-2020.
- 027⁽¹⁹⁾ It was **resolved to approve** the Council's Internal Financial Control Statement (v3.0) and the Risk Schedule (v1.2) and they were duly signed.
- 028⁽¹⁹⁾ It was **resolved to approve** the appointment of Collier-Marsh Accountancy to carry out the Internal Audit at a cost of £90.00.
- 029⁽¹⁹⁾ It was **resolved to approve** the appointment of members to have responsibility to co-ordinate the following:

- a) Planning Working Group – C Read
- b) Finance & Personnel – S Depla (Finance) and M Johnson (Personnel)
- c) Highways & Parish Steward – I Patterson
- d) Recreation Ground – K Assinder
- e) Burial Ground – M Johnson
- f) Malford Meadow/Allotments – P Hines
- g) Flooding/Emergency Plans – N Cox
- h) Village Hall – N Cox
- i) Asset Maintenance – M Lawrence
- j) Rights of Way – M Lawrence

030⁽¹⁹⁾ Finance & Personnel

- a) It was **resolved to approve** the Council are exempt from sending the completed Annual Governance and Accountability Return (AGAR) to the external auditor for 2018-2019.
- b) It was **resolved to approve** the monthly accounts statement and new invoices and the online payments were duly authorised.
- c) It was **resolved to approve** the Community Grant of £50.00 for the PCC to cover the cost of the garden waste wheelie bin collections for 2019-20.
- d) It was **resolved to approve** the cost of repairing the spring to the metal gate to the Junior Play Area.
- e) It was **resolved to approve** the purchase of a line marking kit, with paint, to re-paint the tennis court lines on the MUGA up to £500.00.
- f) It was **resolved to approve** the Annual Safety Inspection of the play park equipment and skate park by Wickstead.
- g) The NJC increase in the Clerk’s hourly rate to £11.22 with effect from 1 April 2019 was noted.

031⁽¹⁹⁾ Planning and Development Control

- a) It was **resolved to respond** to new planning applications as follows:

	Planning Ref	Details	PC Decision
i	19/03022/FUL	Malford Farm, Main Road, SN15 4AZ - Erection of 5no. 3-bedroom dwellings and 5no. 2-bedroom bungalows after demolition of existing agricultural buildings.	OBJECT
ii	19/03425/FUL	12 Woodlands Close, SN15 4AU – Front Porch, single storey rear extension and study above garage.	No Comment

- b) The status of previously considered planning applications was noted as:

Planning Ref:	Details	PC Decision	WC Decision
18/11371/FUL	9 The Nurseries, SN15 4EQ - Double storey rear extension and single storey side extension	No Comment	Approve w/ conditons
19/00418/FUL	26 Main Road, SN15 4BZ - Demolish existing house and reposition a new dwelling	No Comment	15-Mar-2019

19/01607/FUL	The Comedy, Main Rd, SN15 4BS – Replacement of an existing greenhouse and breeze block shed	No Comment	Approve w/ conditions
19/01738/FUL	Land Opposite Lye Common House, SN15 4BH – proposed development of 6 houses	Support	16-Apr-2019
19/02897/FUL	Friday Street Farm, SN15 4BU - Proposed extension to connect the existing main house with annex.	No Comment	Approve w/ conditions

c) No other planning matters were raised.

032⁽¹⁹⁾ **Dog Fouling** – Cllr H Greenman offered to provide some CCTV signs and the Clerk was asked to prepare a leaflet to go in the Parish News.

033⁽¹⁹⁾ **Highways and Parish Steward**

a) Cllr I Patterson gave an update on Highways and Parish Steward matters.

b) It was **resolved to have no objections** to the Highways Act 1980 S116 Application for proposed stopping up of highway to the rear of 10,11 and 12 Lime Trees.

034⁽¹⁹⁾ **Recreation Ground** - Cllr S Depla gave an update on the Recreation Ground. Following a complaint about boys climbing on the storage containers, Cllr P Hines agreed to put up some more/larger spikes on the front edge.

035⁽¹⁹⁾ **Malford Meadow** – Cllr P Hines gave a brief update and asked if the Maintenance Officer could selectively weedkill around the orchard.

036⁽¹⁹⁾ **Burial Ground** - no report was received.

037⁽¹⁹⁾ **Rights of Way** – Cllr M Lawrence gave an update.

038⁽¹⁹⁾ **Flood/Emergency Plan** – Cllr N Cox advised that the Plan had been completed and was ready for circulation for comments before approval.

039⁽¹⁹⁾ **Village Assets** - Cllr M Lawrence gave an update and details of the Defibrillator training event.

040⁽¹⁹⁾ **Village Hall**

a) Cllr N Cox gave an update.

b) It was **resolved to approve** the Variation of a Premises Licence Application for Christian Malford Village Hall to add licensable activity to the existing Premises Licence.

041⁽¹⁹⁾ **School – Scarecrow Trail Project** – it was agreed to put together a proposal to improve areas around the benches on the Meadow and the Rec to apply for £700 from the Scarecrow Trail Project.

042⁽¹⁹⁾ **Matters from the Chair** – no matters raised.

043⁽¹⁹⁾ **Village Meeting 2019** – the change of venue to the CM Primary School Hall was noted.

044⁽¹⁹⁾ **Wiltshire Council** – Cllr H Greenman gave an update on financial matters and planning issues in Hullavington.

045⁽¹⁹⁾ The Clerk's report was received. (Forms part of these minutes and is available on request from the Clerk).

046⁽¹⁹⁾ The date of the next meeting of the Christian Malford Parish Council was noted as being on Tuesday 4 June 2019 in the Village Hall, starting at 7.45pm.

Chairman.....

Date.....